

European Board Examination in Emergency Medicine (EBEEM) Examiner Responsibilities Agreement form

Dear Prospective EBEEM Examiner,

Thank you for your interest in becoming an Examiner for EBEEM. We are grateful that you have committed to giving your time and knowledge – your contribution is key to support the further development of emergency medicine in Europe and consequently raise the standard of care for our patients. Being an examiner is a considerable responsibility – both in terms of the judgements you make and decisions on competence of the candidate, but also in the fulfilment of the role.

We would like you to confirm that you understand the responsibility and that, if accepted for the position of Examiner, you will fulfil the requirements as described below.

Examiners agree to abide by the EBEEM moral code of conduct:

- ✓ The content of the EBEEM is confidential and must not be discussed with anyone outside of fellow Examiners, or members of the exam board (EMERGE).
- ✓ Examiners cannot teach exam preparation courses in the same year that they fill the position of EBEEM Examiner.
- ✓ Examiners agree to abide by the financial regulations and travel policy

Examiners commit themselves to:

- ✓ Remain a members in good standing of the European Society for Emergency Medicine (EUSEM).
- ✓ Actively participating in the EBEEM exams, first as observer then as examiner (minimum of 6 days over 2 years/4 diets)
- ✓ Writing 10 multiple-choice questions (MCQs) per year for the Part A Exam OR designing 1 clinical station for the Part B Exam per year
- ✓ Taking part in the preparation of the EBEEM exam (preparatory meetings and rehearsals)
- ✓ Teaching on future Examiner Training workshops
- ✓ Commitment to examine in a diet is binding - examiners may not withdraw from examining after confirmation of availability
- ✓ Confirmation of availability and commitment must be shared at least three months before the examination period.
- ✓ Failure to meet these engagements may lead to suspension from examiners role.



Please fill in and sign this form before including it in your online application

First name.....

Surname.....

Address.....

Country of residence:.....

Email address:.....

Telephone:.....

Organisation for license to practice:.....

Registration number:

EUSEM membership nr:

(For membership information please visit: www.eusem.org/membership)

Qualifications

Primary medical degree:.....Date:.....

Postgraduate diplomas: Date:.....

Date when training programme completed :

Current position:

Availability to examine (please indicate)

Yes / No EBEEM 2025 Part B exam: 13-14th June 2025

Yes / No EBEEM 2024 Winter Part B exam: 21st-22nd November 2025

I have read and understand the responsibilities outlined above. If I am offered the position of Examiner and accept, then I will undertake to honour these responsibilities in full. By signing this Statement of Acceptance, I agree to abide by the EBEEM Examiner Responsibilities.

Printed Name

Signature

Date

Thank you sincerely,

On behalf of EUSEM

Maud Trommschlager, Exam Manager

exams@eusem.org

Annexe : Becoming an Examiner for the European Board Examination in Emergency Medicine (EBEEM) exam

The European Board Examination in Emergency Medicine (EBEEM) is a two-part examination designed to confirm the candidate's suitability for independent practice as an Emergency Physician within any country in the European Union.

The role of Examiner is crucial to ensuring the standard of the examination is appropriate and that the pass mark is set at the appropriate level.

Examiners must therefore be active in Emergency Medicine in Europe and also understand the purpose of the EBEEM, be familiar with the assessment tools and have training in the application of those tools to the required standard.

The examination consists of a multiple-choice exam, (Part A) and a Structural Oral Exam (SOE) where applicants are faced with real life scenarios (Part B).

Examiner specification

Essential criteria:

- Must be in active practice in emergency medicine (including paediatrics) as a specialist / consultant in Europe, full time for the last 3 years
- Must be doctors recognised as specialist/consultant or equivalent in Emergency Medicine in the country where they trained, or the European country in which they work
- Must have suitable post-graduate diploma in EM
- Must have evidence of up to date continuing professional development in the last three years
- Must be able to demonstrate competence and credibility in assessing the performance of trainees including evidence in, and experience of, competency-based assessment
- Must have support from their head of department to undertake the examination work (minimum of four days each year)
- Must be fluent in written and spoken English
- Must be a Member in good standing of EUSEM

Desirable criteria:

- Has completed a training programme in Emergency Medicine, including paediatrics
- Has completed a postgraduate qualification related to Emergency Medicine and have the FEBEM or EBCEM qualification
- Can provide evidence of teaching and training junior doctors in Emergency Medicine, including paediatrics

Selection

- Applicants to be an examiner must complete an application form and submit with the evidence requested below
- The form and evidence will be reviewed by the EBEEM exam board, the Emergency Medicine Examinations Reference Group for Europe (EMERGE), and proposed to the UEMS Section for Emergency Medicine for endorsement

Training

Date: 03 April 2025

Location: Remote participation via Zoom

Application deadline: 15 February 2025

Format and Structure :

- 1 full day remote training
- Interactive training with demos, discussion and group work
- Personalised feedback on the assigned preparatory work (see below)
- Limited number of participants to facilitate discussion and interaction

Participants will learn about:

- The principles of assessment and adult learning
- What makes a good MCQ? From curriculum mapping, to selecting and writing questions
- Review of the clinical tools used
- Practice of Structure Oral Examination (SOE)

Preparatory work:

- Before the workshop, participants will be asked to submit an assignment consisting of MCQs or an examination scenario
- Administrative Fee: €100 (non-refundable)