



## YEMD Section Officers – Job Description

<b>Position</b>	<b>Section Chair</b>
<b>Eligibility Criteria</b>	<ul style="list-style-type: none"> <li>✓ EUSEM full member;</li> <li>✓ To be 35 years old or younger at the time of the application and/or currently registered in a national Emergency Medicine training programme;</li> <li>✓ Curriculum Vitae with picture (max 2 pages);</li> <li>✓ Motivation Letter including contact details of 2 professionals who could give references (max 300 words);</li> <li>✓ Active in YEMD for at least 2 years as mandatory requirement;</li> <li>✓ Active YEMD board member for at least 1 year as mandatory requirement;</li> </ul>
<b>Duration of the position</b>	3 years
<b>Job Description</b>	<ul style="list-style-type: none"> <li>- provide the necessary information as requested by EUSEM office or board</li> <li>- attend council meetings</li> <li>- write the annual report for the annual general meeting</li> <li>- Support the development of national Young Emergency Doctors organisation and groups;</li> <li>- maintain or establish contact with any other organisation of interest to the YEMD</li> <li>- maintain close contact with the other EUSEM sections, committees, and task forces</li> <li>- represent the YEMD in the EUSEM Board of Directors;</li> <li>- answer the emails sent to YEMD; define email communication routes;</li> <li>- decide on frequency of the board meetings and chair them;</li> <li>- set up section meeting at the congress;</li> <li>- organise the elections together with the secretary;</li> </ul>
<b>Privileges</b>	Free congress entrance in the following year if task completed successfully as agreed by the YEMD board